

CITY OF FORT ATKINSON
City Council Minutes ~ October 1, 2019

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present City Manager, City Clerk/Treasurer, City Attorney and City Engineer.

APPROVAL OF MINUTES OF SEPTEMBER 17, 2019 REGULAR COUNCIL MEETING.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the minutes of September 17, 2019 regular Council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Amending Bicycle Ordinance to include e-bikes and e-scooters.

Manager Trebatoski stated this is the second reading of the Ordinance. No comments have been provided or submitted.

Cm. Hartwick moved, seconded by Cm. Johnson to send the ordinance to its third reading. Motion carried.

b. Resolution adopting license fee for e-bikes and e-scooters.

Manager Trebatoski presented the resolution that included the e-bikes and e-scooters. The resolution will be presented upon adoption of the Ordinance. No action was taken.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of Plan Commission meeting held September 24, 2019.

b. Minutes of Police & Fire Commission meeting held September 26, 2019.

c. Minutes of License Committee meeting held September 24, 2019.

Cm. Hartwick moved, seconded by Cm. Becker to accept and file the reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. Recommendation from Plan Commission to approve request to rezone property upon which the Crown of Life Christian Academy is to be constructed north of Montclair Place and west of Premier Place, and Ordinance.

Engineer Selle reviewed the recommendation to rezone the property. No concerns were presented at the Plan Commission meeting.

Cm. Johnson inquired on the level of 'wetness' of the wetlands. Selle discussed the design to create areas to where more runoff would be directed. A stormwater pond still remains in the area. Discussion continued on potential future bike path along Montclair Place.

Cm. Becker moved, seconded by Cm. Johnson to send the ordinance to its second reading. Motion carried.

NEW BUSINESS

a. *Review and approve quote for consultant services for water system master plan update.*

Water Supervisor Tim Hayden presented quotes for a utility study that is recommended every ten years. The study will aid in determining current system performance, analyzing anticipated future service requirements and creating a twenty year CIP. Three firms responded with Baxter and Woodman providing a cost competitive and thorough in its approach. Baxter and Woodman's quote was as follows: Water System Master Plan - \$44,500, Optional task of unidirectional flushing plan - \$9,900 and 10% contingency at \$5,440. Total cost of \$59,840. Staff will report to Council on the optional flushing plan.

Cm. Hartwick moved, seconded by Cm. Becker to approve quote for consultant services for water system master plan update from Baxter and Woodman not to exceed \$44,500 for the master plan and \$4,450 for the contingency. Motion carried on a roll call vote.

b. *Request to vacate a portion of the alley between Roosevelt Street and Cloute Street, and Resolution.*

Engineer Selle reviewed the request by an adjacent property owner. By Statute, the city may vacate and discontinue a public right of way by passing a resolution, publishing a notice to vacate and passing an order to vacate. Selle continued reviewing the procedure. A portion of the alley would be owned by adjacent property owners and the other portion would remain as access to an adjacent rental unit.

Cm. Hartwick moved, seconded by Cm. Scherer to approve and adopt Resolution to vacate a portion of the alley between Roosevelt Street and Cloute Street and to set public hearing for November 19, 2019. Motion carried on a roll call vote.

c. *Review and approve purchase of electronic message board sign to be placed in Jones Park at Janesville Avenue entrance.*

Parks & Rec Staff Brett Ketterman reviewed the request and donations as follows for a new sign: Rotary Club \$10,000, Fort Generals committed up to \$7,000, Fort Youth Baseball \$2,500 and Fort Atkinson Community Foundation pledged up to \$19,500 therefor covering the cost of the sign. Staff will prepare site and install the sign.

Cm. Hartwick moved, seconded by Cm. Scherer to approve purchase of electronic message board sign to be placed in Jones Park at Janesville Avenue entrance not to exceed \$36,000, from Signarama of Fond du Lac. Motion carried on a roll call vote.

MISCELLANEOUS

a. *Approve Special Event for Fall Harvest Spectacular to be held on October 26, 2019 at Farmers Market and along Main Street.*

Clerk Ebbert reviewed the submitted request that requires no city services. No comments or concerns were provided by Department Heads.

Cm. Becker moved, seconded by Cm. Johnson to approve Special Event for Fall Harvest Spectacular to be held on October 26, 2019 at Farmers Market and along Main Street. Motion carried.

b. Granting operator licenses.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the granting of operator licenses as presented. Motion carried.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Becker moved, seconded by Cm. Johnson to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 7:36 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL